

**Warren County  
Transportation Improvement District  
Board of Trustees Regular Meeting  
January 29<sup>th</sup>, 2021 at 9:00 A.M.  
By Electronic Participation (Microsoft Teams)  
In Accordance with HB 404**

**A. Call to Order**

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, at 9:00 a.m., on Friday, January 29<sup>th</sup>, 2021 by electronic participation (Microsoft Teams) in accordance with HB404 and roll call was taken.

**Attendees:**           **Board Members:**  
Eric Hansen, Chairperson  
Tiffany Zindel, Vice-Chairperson  
Neil F. Tunison, Secretary-Treasurer  
Chris Pozzuto  
Eric Reiners

**Other Guests:**   Mark Hurst, WCTID Accountant  
Rusty Schuermann, WCTID Legal  
Stefan Spinosa, ODOT District 8  
Scott Brown, ODOT District 8  
Eric Beck, Hamilton County Engineer's Office  
Kurt Weber, Warren County Engineer's Office  
Dana Bicknell, City of Lebanon  
Barry Conway, City of Franklin  
Steve Hartke, City of Mason  
Billy Highfill, Deerfield Township  
Dan Corey  
Brad Ackel, Carpenter Marty  
Joe Kaufman, Fishbeck, Thompson, Carr & Huber, Inc.  
Jon Brunot, B&N  
Robert Hans, WSP  
Duane Phelps, WSP  
Edward Williams, TEC  
Joe Bassil, HDR  
Jeff Wallace, Barge Design Solutions  
Steve Shadix, Stantec  
Ashley Patrick, DZL  
Shawn Mason, Prime AE  
Betty Hull, Razor Marketing  
Caroline Duffy, 143 Engineering, Inc.  
Jon Wiley, Woolpert

Steve Proffitt, IBI Group  
Dustin Gohs, Carpenter Marty Transportation  
Scott Campbell, CT Consultants  
Penny Rike, E.L. Robinson Engineering

**B. Approval of Minutes:**

Motion made by Mr. Chris Pozzuto and seconded by Ms. Tiffany Zindel to approve the minutes of the December 4<sup>th</sup>, 2020 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

**C. WCTID Program of Projects:**

Mr. Dan Corey and reported to the Board the following updates:

**SB Entrance Ramp – HAM/WAR IR 71 19.83/0.00 (PID 104844)**

- ROW Acquisition complete
- Sale of construction project is May 2021
- Estimated Begin of Construction is August 2021 with completion being June 2023

**SR 63 – Union Road to SR741 – WAR SR 63 0.83 (PID 105399)**

- Coordinating with Duke Energy regarding relocation of pole lines
- Work and coordination with ODOT regarding Utility, Right-of-Way, and Environmental Clearance continues

**Mason-Morrow-Millgrove Road Realignment – WAR CR38 (PID 113722)**

- Kick-off meeting for design occurred on 1/12/21
- Construction targeted for 2024 construction season

**SR 741 and Remick Boulevard Intersection – WAR SR741 17.21 (PID 113721)**

- Kick-off meeting for design occurred on 1/15/21
- Construction targeted for 2023 construction season

**I-75 & SR 73 Interchange Improvements – WAR SR 73 3.66 (PID 113717)**

- Kick-off meeting for design occurred on 1/13/21
- Construction targeted for 2023 construction season

**King Avenue at King Court Roundabout**

- Design ongoing

**Contract Time Extension(s): None**

## **E. Financial Report**

Mr. Dan Corey presented the November and December 2020 Monthly Financial Reports to the Board. The Monthly Financial Reports detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of December 31<sup>st</sup>, 2020 the General Fund had an ending fund balance of \$842,009.49 and the WCTID as a whole had an ending fund balance of \$10,598,723.94. Mr. Chris Pozzuto made a motion to accept the WCTID financial report as submitted; Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

## **F. New Business**

1. Resolution Number 2021-01, Resolution Authorizing Amendment of Intergovernmental Agreement with Warren County Board of County Commissioners. Mr. Chris Pozzuto made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
2. Resolution Number 2021-02, a Resolution Authorizing the Intergovernmental Agreement with the Deerfield Township Board of Trustees. Mr. Chris Pozzuto made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

## **G. Public Comments**

No public comment.

## **H. Upcoming Meeting Schedule**

Mr. Neil Tunison announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday, February 26<sup>th</sup> at 9:00 a.m., unless announced otherwise.

## **I. Adjournment**

Motion made by Mr. Chris Pozzuto and seconded by Ms. Tiffany Zindel to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:28 a.m.

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Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 26<sup>th</sup> day of February, 2021.

  
\_\_\_\_\_  
Presiding Trustee  
Warren County Transportation Improvement District

Attest:  
  
\_\_\_\_\_  
Secretary-Treasurer, Neil F. Tunison  
Warren County Transportation Improvement District

Motion to approve: *Mr. Chris Pozzuto*

Seconded by: *Mr. Neil Tunison*